

President of Council  
NANCY E. FELLOWS

Vice President of Council  
JOHN PLECNIK

Clerk of Council  
VICTORIA ANN SAVAGE

# City of Willoughby Hills

Council  
CHRISTOPHER L. BIRO  
DAVID M. FIEBIG  
JENNIFER SOMMERS GREER  
CHRISTOPHER HALLUM  
JANET R. MAJKA

## Agenda

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### Regular Meeting of Council September 8, 2016

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**7:00 p.m. Meeting of Council Called to Order**

*Pledge of Allegiance*

**Roll Call of Council**

**Members:**

**Councilman Christopher L. Biro, President Nancy E. Fellows,  
Councilman David M. Fiebig, Councilwoman Jennifer Sommers Greer,  
Councilman Christopher Hallum, Councilwoman Janet R. Majka, Vice  
President John Plecnik**

**Others:**

**Mayor Robert M. Weger, Law Director Thomas G. Lobe,  
Finance Director Frank J. Brichacek, Jr., City Engineer Pietro A. DiFranco,  
Clerk of Council Victoria Ann Savage**

**Disposition of the Journal Regular Council Meeting Minutes of July 28, 2016**

### **CORRESPONDENCE**

Email: Thomas G. Lobe to Mayor and Council, cc'd to Mayor, Finance Director and Council Office, dated July 29, 2016 re: Verizon Site #81857 – Power of Attorney/Tenant Information (Emailed: September 6, 2016)

Mayor's Court Monthly Statement to City Council of Fines and Other Monies Received or Collected for the Month Ended July 2016 (Email: September 2, 2016)

WH Community Rentals for July 2016 (Emailed: August 3, 2016)

Interoffice Memo from Mayor to Christopher Collins, Police Chief dated August 12, 2016 re: Dispatch Radio Console System Upgrade Approval along with Police Department Memorandum from Chief Christopher J. Collins to Mayor/Safety Director Robert M. Weger dated August 10, 2016 re: Dispatch Radio Console System Upgrades: \$13,331.07 (Emailed: August 29, 2016)

Letter from Jeanette Nelson to Mayor Weger, dated August 16, 2016 re: Resignation along with Mayor's reply to Jeanette Nelson, dated August 18, 2016 (Emailed: August 29, 2016)

Letter from Mayor Weger to Members of the Civil Service Commission: Thomas Majeski, Chairman, Mr. Thomas Kicher, Assistant Chairman and Mrs. Carolyn Patton, Secretary dated August 26, 2016 re: Fire Chief Robert DiSanto, Credentials (Emailed: August 29, 2016)

Mayor's Court Monthly Statement to City Council of Fines and Other Monies Received or Collected for the Month Ended August 2016 (Emailed: September 6, 2016)

WH Community Rentals for August 2016 (Emailed: September 6, 2016)

NOTE: On a monthly basis, the Finance Director provides a report of the City's financial activity to City Council. The purpose of this reporting practice is to make the City's finances as transparent as possible and to keep the Council informed as to the City's financial activity. Financial Reports for 2014, 2015 and 2016 are posted on the City's Website

## **NOTIFICATIONS**

Board of Building and Zoning Appeals Meeting of August 9, 2016 (Emailed: August 3, 2016)

Planning & Zoning Commission and Architectural Board of Review Meeting of August 4, 2016 (Emailed: August 2, 2016)

Planning & Zoning Commission and Architectural Board of Review Meeting of August 18, 2016 (Emailed: August 16, 2016)

Planning & Zoning Commission and Architectural Board of Review Meeting of September 1, 2016 (Emailed: August 29, 2016)

REVISION: Change in the Location of the Recreation Commission Subcommittee Meetings scheduled for: August 17<sup>th</sup>; August 24<sup>th</sup>; August 31<sup>st</sup> and September 7<sup>th</sup> (Emailed: August 4, 2016)

Rules and Legislation Committee of Council Meeting of September 6, 2016 (Emailed: August 30, 2016)

CANCELLATION: Rules and Legislation Committee of Council Meeting of September 6, 2016 (Emailed: September 5, 2016)

Working Committee of Council Meeting of September 8, 2016 (Emailed: September 1, 2016)

## **MINUTES**

Notification that the Board of Building and Zoning Appeal Meeting Minutes of May 10, 2016 have been posted to the City's website (Emailed: August 11, 2016)

Notification that the Planning & Zoning Commission and Architectural Board of Review Meeting Minutes of July 7, 2016 have been posted to the City's website (Emailed: August 2, 2016)

Notification that the Planning & Zoning Commission and Architectural Board of Review Meeting Minutes of July 21, 2016 have been posted to the City's website (Emailed: August 5, 2016)

Notification that the Planning & Zoning Commission and Architectural Board of Review Meeting Minutes of August 8, 2016 and August 18, 2016 have been posted to the City's website (Emailed: September 2, 2016)

## **ON FILE**

Letter from Mayor to WH Residents dated August 26, 2016 re: Upcoming Resurfacing on SOM Center Road (Route 91) in Willoughby Hills from Mayfield Village border to Willoughby border

WH 2016 News Letter

WH Senior Center Newsletter for August 2016, Issue Number 100

WH Senior Center Newsletter for September 2016, Issue Number 101

## **MAYOR'S REPORT – Robert M. Weger**

## **LAW DIRECTOR'S REPORT – Thomas G. Lobe**

## **FINANCE DIRECTOR'S REPORT – Frank J. Brichacek, Jr.**

## **CITY ENGINEER'S REPORT – Pietro A. DiFranco, P.E.**

## **COMMITTEE REPORTS**

**Finance**: All matters concerning and affecting revenues of the City including, but without limiting the generality of the foregoing, the receipt and expenditure of funds, salaries of City employees, budgetary matters, tax administration and policy and matters concerning Municipal indebtedness.

**Chair:** John Plecnik

**Committee Members:** Nancy E. Fellows, Jennifer Sommers Greer

**Planning & Zoning**: All matters concerning the Planning and Zoning of the City and the Chairman of the Committee shall be a Member of the City Planning and Zoning Commission.

**Chair:** Christopher Hallum

**Committee Members:** Christopher L. Biro, Jennifer Sommers Greer

**Recreation:** All matters concerning the development, maintenance and management of public playgrounds and public recreational activities in and for the City.

**Chair:** Jennifer Sommers Greer

**Committee Members:** Christopher L. Biro, Janet R. Majka

**Rules and Legislation:** All matters concerning the screening, coordination, form and substance of all proposed legislation and requests therefore, including coordination with the Law Department concerning the preparation of Ordinance and Resolutions and referral of legislation to Standing Committees or presentation to Council for consideration.

**Chair:** Nancy E. Fellows

**Committee Members:** Janet R. Majka, John Plecnik

**Safety:** All matters concerning the general safety of the inhabitants of and the property within the City including, but without limiting the generality of the foregoing, matters concerning the safety forces, equipment for safety forces, fire prevention matters and matters concerning regulation of conduct.

**Chair:** David M. Fiebig

**Committee Members:** Jennifer Sommers Greer, Janet R. Majka

**Service:** All matters pertaining to the services of the Department of Public Service such as maintenance and repair of streets and other public property.

**Chair:** Christopher L. Biro

**Committee Members:** Christopher Hallum, Janet R. Majka

**Utilities:** All matters concerning the installation, use and regulation of public utilities within the City.

**Chair:** Janet R. Majka

**Committee Members:** Christopher L. Biro, John Plecnik

**Personnel Relations:** There is hereby established a Personnel Relations Committee of Council which shall be a Standing Committee organized and chosen as provided herein, notwithstanding the provisions of Subsection (c)(1) hereof. Not later than January 31<sup>st</sup>, of each even numbered year, Council shall appoint a Personnel Relations Committee composed of such members as Council shall, by Motion determine. Persons not members of Council may be appointed to serve as members of the Personnel Relations Committee. The members of the Committee may be changed by Motion of Council from time to time as Council shall determine. Subject to the provisions of the City Charter, the Personnel Relations Committee of Council shall consider all legislation concerning relations with City Employees.

**Chair:** John Plecnik

**Committee Members:** Chris du Laney, Linda Fulton, Greg McCarthy

**Working Committee of Council:** the Working Committee of Council shall be comprised of all Members of Council. A meeting of the Working Committee of Council may be called, and shall be subject to, the provisions of Subsection (b) hereof. The Working Committee of Council shall determine its own rules. The Working Committee of Council may consider any matter referred to it by a majority of the Members of Council or by a majority of its Members.

**Chair:** Nancy E. Fellows, President of Council

## **OTHER COUNCIL REPRESENTATIVE REPORTS**

### **PUBLIC PORTION**

Section 107.08 – Public Meetings of Municipal Bodies of the Codified Ordinances of the City of Willoughby Hills:  
(a) All meetings of any municipal body are declared to be public meetings open to the public at all times. All meetings shall provide a reasonable opportunity to hear public opinion.

**UNFINISHED BUSINESS**

**LEGISLATION**

**ORDINANCE NO. 2016-36 – 3<sup>rd</sup> READING**

**AN ORDINANCE AUTHORIZING AND DIRECTING THE MAYOR TO ENTER INTO THE FIRST AMENDMENT TO LEASE AGREEMENT BY AND BETWEEN THE CITY OF WILLOUGHBY HILLS AND NEW PAR d/b/a VERIZON WIRELESS.**

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**ORDINANCE NO. 2016-38 – 3<sup>rd</sup> READING**

**AN ORDINANCE AUTHORIZING AND DIRECTING THE MAYOR OF THE CITY OF WILLOUGHBY HILLS TO ENTER INTO AN AGREEMENT WITH THE OHIO DEPARTMENT OF TRANSPORTATION, DISTRICT 12 FOR THE BISHOP AND WHITE ROAD PROJECT AND DECLARING AN EMERGENCY.**

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**ORDINANCE NO. 2016-42**

**AN ORDINANCE ACCEPTING THE BID OF LONGO SEWER CONSTRUCTION CO., INC. OF SOUTH EUCLID, OHIO FOR THE STARK DRIVE SANITARY FORCE MAIN REPLACEMENT PROJECT AND DECLARING AN EMERGENCY.**

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**ORDINANCE NO. 2016-43**

**AN ORDINANCE ACCEPTING THE BID OF SPECIALIZED CONSTRUCTION, INC. OF CUYAHOGA HEIGHTS, OHIO FOR THE WORRELL ROAD RESURFACING PROJECT AND DECLARING AN EMERGENCY.**

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**ORDINANCE NO. 2016-44**

**AN ORDINANCE AMENDING PART THIRTEEN – BUILDING CODE, TITLE ONE – STANDARDS BY THE ESTABLISHMENT OF CHAPTER 1307 – NOTICE OF FORECLOSURE FILING OF THE CODIFIED ORDINANCES OF THE CITY OF WILLOUGHBY HILLS.**

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**NEW BUSINESS**

**FOR THE GOOD OF THE ORDER**

**FOR THE GOOD OF THE COMMUNITY**

**ADJOURNMENT**